

Product Matrix

HUD Housing Handbooks: https://www.hud.gov/program_offices/administration/hudclips/handbooks/hsgh

| Transaction Type | # of Units | Maximum LTV/CLTV/HCLTV | Minimum Credit Score ^{1,2} |
|------------------------------------|------------|------------------------|---------------------------------------|
| Purchase | 1-4 | 96.50% ³ | |
| Rate/Term Refinance | 1-4 | 97.75%/97.75% | 580 (all loan amounts) ^{1,2} |
| Cash Out Refi ^{1,4,5} 1-2 | | 80.00%/80.00% | 560 (all loan amounts) |

¹ Minimum credit score for manufactured homes is 620 for a Purchase or Rate/Term refinance & 640 for a cash-out refinance.

⁴ Borrower must occupy the subject property as their Principal Residence for the past 12 months prior to case number assignment

| - | | t property as their Princ | ipal Residen | ce for the pa | ast 12 months | prior to case number assignment |
|---|--|---------------------------|--------------|---------------|-----------------------------|---------------------------------|
| ⁵ Texas 50 (a)(6) are ine | ligible | | | | | |
| | | | MIP Char | • | | |
| | | | t MIP for AL | | | |
| | Aı | nnual MIP for Loan An | nount Less t | han or equa | al to \$766,55 | 0 |
| Greater | than 15 yea | ar terms | | | 15 year or le | ess terms |
| LTV | MIP | Duration | LT | V | MIP | Duration |
| > 95.00% | 55 | Mortgage term | > 9 | 0% | 40 | Mortgage term |
| > 90.0% but ≤ 95.0% | 50 | Mortgage term | < 90 | ≤ 90.0% 15 | | 11 years |
| ≤ 90.0% | 50 | 11 years | | | | |
| | | Annual MIP for loan | amounts g | reater than | \$766,550 | |
| | than 15 yea | ar terms | | ı | 15 year or le | ess terms |
| LTV | MIP | Duration | LT | ļ. | MIP | Duration |
| > 95.00% | 75 | Mortgage term | > 90 | | 65 | Mortgage term |
| > 90.0% but ≤ 95.0% | 70 | Mortgage term | > 78.0% bu | | 40 | 11 years |
| ≤ 90.0% | 70 | 11 years | ≤ 78 | | 15 | 11 years |
| | | Maximum Loan | Amounts | (Continent | tal US) | |
| Units | | Low Cost Area "Floor" | 1 | | Maximum Hig | gh Balance Loan limits |
| 1 | | \$498,257 | | | \$ | 1,149,825 |
| 2 | \$637,950 \$1,472,250 | | 1,472,250 | | | |
| 3 | | \$771,125 | | \$1,779,525 | | |
| 4 | | \$958,350 | | | \$ | 2,211,600 |
| ** All MIF | and Loan | Amount information i | is based on | case #'s ass | igned on or a | fter January 1, 2024. |
| Terms | | rd Loan Amounts: 10, 1 | | • | ıs. | |
| | High Balance Loan Amounts: 15 and 30 year terms. | | | | | |
| | • iviaxim | um allowable interest | | on is 2%. | | |
| | - N/1:-: | ► Available as 2/1 or 1/0 | | | | |
| Temporary Interest | | um credit score 660 | | | | |
| Rate Buydowns | | Fixed only | | | | |
| | Owner occupied Purchase Only. Ovalify at Note rate (not the bought down rate) | | | | | |
| | | | | | | |
| Qualify at Note rate (not the bought down rate) Formy Efficient programs, EEM, EEH, Weatherization, Solar and Wind | | | | | | |
| | • Energy Efficient programs, EEM, EEH; Weatherization, Solar and Wind | | | | | |
| Ineligible Program | PACE: Loans secured by properties with Property Assessed Clean Energy (PACE) obligations or PACE-like clean energy program assessments | | | | neigy (FACL) obligations of | |
| Types | | | | | | |
| | Construction to Permanent, One-time close Texas (a)(6) | | | | | |
| | | | | | | |
| Borrower Eligibility | U.S. Citizens Permanent resident aliens, with proof of lawful residence Nonpermanent resident alien immigrants, with proof of lawful residence | | | | | |
| Donower Engionity | | | | | | |
| Maximum DTI • Per AUS. | | | | | | |
| Widxiiiidiii Dii | Per AUS. Credit Documents must be within 120 days of Note date. | | | | | |
| Age of Documents | | sal is valid for 180 days | | | | |
| | | <u>'</u> | | | | |
| | Regardless of the payment status, the Mortgagee must use either: • the monthly payment reported on the Borrower's credit report or the actual documented | | | | | |
| Student Loans | payment, when the payment amount is above zero; OR | | | | | |
| Student Loans | | | | | | |
| 0.5 percent of the outstanding loan balance, when the monthly payment reported on the Borrower's credit report is zero. | | | | | ayment reported on the | |
| | Bollowers | o credit report is zero. | | | | |

² Each borrower must have at least one credit score.

³ No Maximum CLTV if second mortgage is through a government entity Down Payment Assistance Program (DAP)



- Foreclosure, Deed in Lieu or Short Sale: 3 years from completion to case number assignment date
- Chapter 7 Bankruptcy: 2 years from completion/discharge to case number assignment date
- Chapter 13 bankruptcy:
 - ▶ Borrower may qualify as a manual underwrite if at the time of the FHA case number assignment at least 12 months of the payout period under the bankruptcy has elapsed.
 - ► The Mortgagee must determine that during this time, the Borrower's payment performance has been satisfactory and all required payments have been made on time; and the Borrower has received written permission from bankruptcy court to enter into the mortgage transaction.

Judgments:

- Judgments must be paid off prior to or at closing.
- An exception to the payoff of a court ordered judgment may be made if the Borrower has a written agreement with the creditor to make regular and timely payments. The Borrower must have made at least 3 timely payments and the Judgment will not supersede the FHA mortgage lien.

Derogatory Credit

Collections:

- If total outstanding balance for all borrowers is less than \$2,000, a capacity analysis is not required
- If total outstanding balance for all borrowers is equal to or greater than \$2,000, a capacity analysis is required. Capacity analysis includes:
 - ▶ Payment in full of collection accounts, prior to or at closing, along with documentation of acceptable source of funds,
 - ▶ Borrower makes payment arrangements, and provides proof of arrangement with payment included in DTI, or
 - ▶ 5% of the outstanding balance of each collection account is included as monthly payment in DT
- Non-borrowing spouse collection accounts ARE included in cumulative balance.
- Medical collections and charge offs are excluded.

Disputed Account:

- Loans with a cumulative outstanding balance of \$1,000 or more in Disputed Derogatory Credit Accounts must be manually down graded to a refer.
- Disputed medical accounts and disputed accounts resulting from identity theft may be excluded from the \$1,000 limit.
- The following disputed non-derogatory accounts are not included in the \$1,000 limit:
 - ▶ Disputed accounts with \$0 balance,
 - ▶ Disputed accounts with late payments 24 months or older, or
 - ▶ Disputed accounts that are current and paid as agreed.

• Non-Borrowing Spouse Credit Reports:

If the subject property is located in a community property state or the Non-borrowing spouse resides in a community property state then their debt must be included in the qualifying ratio's.

- ► Social Security number must be verified
- ▶ Must have non-borrowing spouse authorization to pull credit.
- ▶ Inquiries within 90 days must be addressed/explained.
- ▶ UDN (LQI) is required within 10 days of closing and any new debt must be included in the DTI.
- States requiring non-borrowing spouse credit reports:

| Arizona | Louisiana | Texas | Alaska |
|------------|------------|------------|--------|
| California | Nevada | Washington | |
| Idaho | New Mexico | Wisconsin | |

Federal Debt

Non-Borrowing

Spouse

• Borrowers with delinquent Federal Tax Debt are ineligible.

- Tax liens may remain unpaid if the Borrower has entered into a valid repayment agreement with the federal agency owed to make regular payments on the debt and the Borrower has made timely payments for at least three (3) months of scheduled payments. The borrower cannot "prepay" scheduled payments in order to meet the required minimum of three months of payments.
- The Mortgagee must include the monthly payment amount in the agreement in the calculation of the Borrower's Debt-to-Income (DTI) ratio.



Satisfactory Credit:

- Manual underwritten loans require the underwriter to evaluate the Borrower's payment histories in the following order: (1) previous housing expenses and related expenses, including utilities; (2) installment debts; and (3) Revolving Charge Accounts.
 - ► The underwriter may consider a Borrower to have an acceptable payment history if the Borrower has made all housing and installment debt payments on time for the previous 12 months and has no more than two 30-Day late Mortgage Payments or installment payments in the previous 24 months.
 - ► The underwriter may approve the Borrower with an acceptable payment history if the Borrower has no major derogatory credit on Revolving Charge Accounts in the previous 12 months.
 - ▶ Major derogatory credit on Revolving Charge Accounts must include any payments made more than 90 Days after the due date, or three or more payments more than 60 Days after the due date.
- All loans must be run through AUS FHA Total Scorecard
- Purchase, Rate & Term and Cash-out

| Credit Score | Maximum Qualifying Ratios | Acceptable Compensating factors: | |
|----------------------|---------------------------|--|--|
| | 31/43 | No compensating factors required. 1 | |
| 600 and above | 37/47 | One of the following: | |
| | | • Verified and documented cash reserves 1,2 | |
| | | Minimal increase in housing payment³ or | |
| | | Residual Income | |
| | 40/40 | No discretionary debt. ⁵ | |
| | 40/50 | Two of the following: | |
| | | Verified and documented cash reserves ² | |
| | | Minimal increase in housing payment ³ | |
| | | Significant additional income not reflected in Effective | |
| | | income ⁴ ; and/or | |
| | | Residual Income | |

Manual Underwriting

- 1 All manual underwrites require 1 month reserves for 1-2 unit properties and 3 months reserves for 3-4 unit properties.
- 2 Reserves are equal to or exceed three months Mortgage Payments for 1-2 units and 6 months for 3-4 units. (Gift funds may not used for reserve requirements).
- The new total monthly Mortgage Payment does not exceed the current total monthly housing payment by more than \$100 or 5 percent, whichever is less.
- [†]Income from non-borrowing spouses or other parties not obligated for the Mortgage may not be counted.
- No Discretionary Debt may be cited as a compensating factor subject to the following:
 - ▶ the Borrower's housing payment is the only open account with an outstanding balance that is not paid off monthly;
 - ▶ the credit report shows established credit lines in the Borrower's name open for at least six months; and
 - ▶ the Borrower can document that these accounts have been paid off in full monthly for at least the past six month.

Borrowers who have no established credit other than their housing payment, no other credit lines in their own name open for six months, or who cannot document that all other accounts are paid off in full monthly for at least the past six months, do not qualify under this criteria. Credit lines not in the Borrower's name but for which they are an authorized user do not qualify under this criterion.

Refer to HUD handbook 4000.1 for complete details on compensating factors.

HUD REO's

- Approve/Ineligible due to LTV/CLTV is acceptable for owner-occupied
- EMM Loans LLC allows HUD's \$100 Down program

Down Payment Assistance

- Down Payment Assistance programs from government entities are permitted in accordance with FHA's guidelines.
 - ▶ Non Profits, Trade Unions, etc. are not permitted
 - ▶ No maximum CLTV when the second is provided by a government entity.

(See 4000.1 II.A.4.d.iii (J) for FHA secondary financing requirements.)



| | Not eligible on 15 year loan term. | | | |
|----------------------|--|---|--|--|
| | Not eligible on cash out refinance transactions | tions | | |
| | | | | |
| | The non-occupant co-borrower must be a | · | | |
| | The state of the s | a family member or an individual who has documented a | | |
| Non-Occupying Co- | | ship not arising out of the loan transaction with the | | |
| | occupying borrower. | | | |
| borrowers | • The maximum LTV is 75% but the LTV can be increased to a maximum of 96.5% if the Borrowers | | | |
| | are Family Members, provided the transaction | | | |
| | , , , | amily Member who will be a non-occupying co- | | |
| | , | annly Member who will be a non-occupying co- | | |
| | Borrower; or | | | |
| | ▶ transaction is for a two- to fou | r-unit Property. | | |
| | Rate & Term Refinance: | | | |
| | • the borrower has made at least six consecutive monthly payments on the loan being refinanced, | | | |
| | beginning with the payment made on the first payment due date; AND | | | |
| | • the first payment due date of the new loan occurs no earlier than 210 days after the first payment | | | |
| | due date of the loan paid off through the tra | | | |
| | | e borrower must have made at least six payments under | | |
| | the modification agreement to be eligible for | | | |
| | Cash-Out Refinance: | a no-cash remiance. | | |
| Definence Commine | · · · · · · · · · · · · · · · · · · · | | | |
| Refinance Seasoning | | cutive monthly payments on the loan being refinanced, | | |
| | beginning with the payment made on the first | | | |
| | | n occurs no earlier than 210 days after the first payment | | |
| | due date of the loan paid off through the tra | nsaction. | | |
| | Borrower must occupy the subject prope | rty as their Principal Residence for the past 12 months | | |
| | prior to case number assignment on a cash-out refinance | | | |
| | Borrower must have made 12 payments of the second sec | on a cash-out refinance. | | |
| | | | | |
| | Non-occupant co-borrowers may not be added in a cash out refinance transaction. Income from a non-occupant co-borrower may not be used to qualify for a cash-out refinance | | | |
| | micome nom a non eccapane ec seriewe | may not be used to qualify for a cash out remained. | | |
| | Properties resold 90 days or fewer following the date of acquisition by the seller are not eligible | | | |
| | for FHA financing unless the loan meets the exceptions set forth in 4000.1 II.A.1.b.iv (A)(3). | | | |
| Property Flipping | | | | |
| Policy | • Properties resold between 91 and 180 days after acquisition require a second appraisal by a different appraiser if the resale price is 100% or more over the price paid by the seller when the | | | |
| | | | | |
| | property was acquired. | | | |
| | An Identity-of-Interest Transaction is a sa | le between parties with an existing Business Relationship | | |
| | or between Family Members. | | | |
| Identity of Interest | Maximum LTV is 85% | | | |
| | | action where a tenant-landlord relationship exists at the | | |
| | time of contract execution is restricted to 85 | · | | |
| | | percent. | | |
| | Exceptions to the Maximum LTV: | | | |
| | ► The borrower purchases the principal residence of another family member; or | | | |
| | ▶ a Property owned by another Family Member in which the Borrower has been a tenant | | | |
| | for at least six months immediately predating the sales contract. Written evidence to | | | |
| | verify occupancy and rental payments is required; or | | | |
| Identity of Interest | ▶ if an employee of a builder, who is not a Family Member, purchases one of the | | | |
| identity of interest | builder's new houses or models as a Principal Residence.; or | | | |
| | exceeded if a corporation transfers an employee to another location, purchases the | | | |
| | employee's house, and sells the house to another employee; or | | | |
| | ▶ if the current tenant purchases the Property where the tenant has rented the Property | | | |
| | ly predating the sales contract. A lease or other written | | | |
| | evidence to verify tenancy and oc | | | |
| | | | | |
| | • Properties resold 90 days or fewer following the date of acquisition by the seller are not eligible for EHA financing unless the loan meets the exceptions set forth in 4000 1 II A 1 h iv (A)(3) | | | |
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| | different appraiser if the resale price is 100% or more over the price paid by the seller when the | | | |
| | property was acquired. | | | |
| | Cooperatives | Properties without full utilities installed to meet all | | |
| Ineligible Property | Mobile Homes | local health and safety standards | | |
| Types | Working Farms | Multi-family dwellings containing more than four units | | |
| | Condotals / Hotal Condominium | whate raining awarmings containing more than roul units | | |

Condotels / Hotel Condominium



Manufactured Homes

All Manufactured Homes must meet agency guidelines.

Property Eligibility:

- Multi-width, single family with a minimum of 700 square feet.
- Must be attached to a permanent foundation and legally classified as real property
- Fee simple ownership only
- The unit must not have been previously installed or occupied at any other site or location, except from the manufacturer or the dealer's lot as a new unit

Ineligible Property Types:

- Single-width Manufactured Homes
- Leaseholds / co-ops
- 2-4 Units

- Properties located in a mobile home park or other area where the borrower
- Manufactured homes that were/are moved from its original location

Foundation Certification:

- Obtain a certification from an engineer licensed/registered in the subject property's state that the foundation is in compliance with the Permanent Foundation Guide for Manufactured Housing (PFGMH)
- PFGMH can be found at: https://www.hud.gov/program_offices/administration/hudclips/guidebooks/4930.3G.
- The Mortgagee may obtain a copy of the foundation certification from a previous FHA-insured Mortgage, showing that the foundation met the guidelines published in the PFGMH that were in effect at the time of certification, provided there are no alterations and/or observable damage to the foundation since the original certification.
- If the additions or alterations were not addressed in the foundation certification, the Mortgagee must obtain:
 - ▶ an inspection by the state administrative agency that inspects Manufactured Housing for compliance; or
 - ► certification of the structural integrity from a licensed structural engineer if the state does not employ inspectors

Flood Zone:

- The finished grade level beneath the Manufactured Home <u>must be at or above the 100-year return frequency flood</u> <u>elevation.</u> If any portion of the dwelling, related Structures, or equipment essential to the Property Value and subject to flood damage for both new and existing Manufactured Homes are located within an SFHA, the Property is not eligible for FHA mortgage insurance unless the Mortgagee obtains:
 - ▶ a FEMA issued LOMA or LOMR that removes the Property from the SFHA; or
 - ▶ a FEMA National Flood Insurance Program (NFIP) Elevation Certificate (FEMA Form 086-0-33) prepared by a licensed engineer or surveyor stating that the finished grade beneath the Manufactured Home is at or above the 100-year return frequency flood elevation, and insurance under the NFIP is obtained.
 - ▶ ensures that Flood Insurance is obtained.

Appraisals:

- Full 1004C/70B appraisal required. The property condition rating should be C4 or better.
- Cost approach not required for manufactured housing over a year old or title has been re-conveyed after initial sale.
- Minimum of 2 similar manufactured home comparables
- Third comparable may be site built or modular home
- Photos required, in addition to standard photos:
 - ▶ HUD Data Plate (paper document located on the interior),
 - ▶ HUD Certification label affixed or have obtained a letter of label verification issued on behalf of HUD, evidencing the house was constructed on or after June 15, 1976, in compliance with the Federal Manufactured Home Construction and Safety Standards. *
 - * (If the appraisal indicates the HUD certification label is missing from the manufactured housing unit, the mortgagee must obtain label verification from the Institute for building technology and safety (IBTS): www.ibts.org.)
- When structural modifications, additions or alteration are noted:
 - ▶ Inspection by a state agency to approve modifications is required, if the state requires such inspection.
 - ▶ If there is no state requirement, then the structural modification must be inspected and be deemed structurally sound by a third party who is regulated by the state and is qualified to make the determination